



Request for Quote

Page 1 of 2

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

CREATION DATE : 24-MAR-14
BID NUMBER: 7548609
TITLE: PORTABLE RESTROOM TRAILERS FOR URI
COMMENCEMENT

BLANKET START : 16-MAY-14
BLANKET END : 20-MAY-14
BID CLOSING DATE AND TIME: 15-APR-2014 10:30:00

BUYER: Melillo, Charlotte A
PHONE #: 401-574-8110

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URI ACCOUNTS PAYABLE
CARLOTTI ADMINISTRATION BLDG
75 LOWER COLLEGE ROAD, SUITE 1
KINGSTON, RI 02881
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URI SPECIAL INSTRUCTIONS
SEE BELOW
SEE BELOW, RI N/A
US

Requisition Number: 1359889

Line	Description	Quantity	Unit	Unit Price	Total
1	<p>5/16/14 - 5/20/14</p> <p>PORTABLE RESTROOM TRAILERS FOR URI COMMENCEMENT PER ATTACHED SPECIFICATIONS.</p> <p>QUESTIONS REGARDING THIS BID SHOULD BE EMAILED TO: charlotte.melillo@purchasing.ri.gov before end of day on Friday, April 4, 2014. PRICING FOR LINES 1-4 SHOULD BE PRICED ON THE BID FORM.</p> <p>PRICING FOR ADDITIONAL STALLS AND URINALS, AS WELL AS HANDICAP-ACCESSIBLE AND/OR STANDARD PORTABLE RESTROOMS (SOMETIMES REFERRED TO AS "PORTJOHNS"), WHICH MAY OR MAY NOT BE REQUESTED OF THE VENDOR TO MEET UNFORESEEN CHANGES SHOULD BE PRICED ON THE ATTACHED /SPECIFICATION PRICING SHEETS.</p> <p>BID FORM AS WELL AS SPECIFICATION/PRICING SHEETS MUST BE RETURNED TO QUALIFY AS A COMPLETE BID RESPONSE.</p> <p>5/16/14-5/20/14: Portable restroom trailers for URI Commencement to be located at the Athletic Complex per the attached.</p> <p>Bidders are to provide a total price for this location based on the attached specification which calls for 13 women's stalls, 7 men's stalls and 12 urinals at this location. It is understood that this may result in a combination of 2-3 differing size trailers to accommodate the total number of stalls required.</p> <p>Please verify the number and size of the trailers that will be used to satisfy the requirements for this location: _____</p> <p>_____</p> <p>_____</p>	1.00	Total		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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Requisition Number: 1359889

Line	Description	Quantity	Unit	Unit Price	Total
2	Portable restroom trailers for URI Commencement; to be located at Bliss Hall per the attached.	1.00	TOTAL		
3	Portable restroom trailers for URI Commencement; to be located at East Hall per the attached.	1.00	TOTAL		
4	Portable restroom trailers for URI Commencement; to be located at Edwards/Swan Hall per the attached.	1.00	TOTAL		

SEE ATTACHED SPECIFICATION/PRICING SHEET FOR ADDITIONAL REQUIRED PRICING.

Delivery: _____

Terms of Payment: _____

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**SPECIFICATIONS AND PRICING SHEET
MUST BE RETURNED WITH BID PACKAGE**

Commencement 2014

Portable Restroom Trailer Rental Specifications

Vendor shall provide and deliver portable restroom trailers to locations to be determined by the Agency on the Kingston Campus of The University of Rhode Island. Each restroom trailer must provide womens and mens stalls, urinals and sinks, and come supplied with toilet paper and paper towels.

The Agency will determine where the trailers are to be situated.

Provisionally, the trailers are designated to be situated in the parking lot nearest to East Hall on Upper College Road; the lot behind Bliss Hall; the lot between Swan Hall and Edwards Hall; and the Athletic Complex (Mackal Field House /Keaney Gymnasium). Locations are subject to change according to the needs of the Agency.

The total required number of stalls, urinals and sinks by location is as follows:

1. The total required number of stalls and urinals by location is as follows:

<u>LOCATION</u>	<u>WOMENS STALLS</u>	<u>MENS STALLS</u>	<u>URINALS</u>
Athletic Complex	13	7	12
(four to five trailers anticipated for this location)			
Bliss Hall	5	2	6
East Hall	2	1	3
Edwards/Swan Hall	2	1	3

In addition to this required mix of 22 womens stalls, 11 mens stalls and 24 urinals, the University requests bids on following additional stalls and urinals, as well as handicap-accessible and/or standard portable restrooms (sometimes referred to as "portajohns"), which may or may not be requested of the vendor to meet unforeseen changes.

4 Womens stalls, 2 Mens stalls, 6 Urinals

Cost for this additional combination if needed:

\$ _____/EA

Handicap-accessible portable restrooms:

1-5 (cost per unit for 1-5 handicap-accessible portable restrooms)

\$ _____/EA

Handicap-accessible portable restrooms:

6-10 (cost per unit for 6-10 handicap accessible portable restrooms)

\$ _____/EA

Standard (non-accessible) portable restrooms:

1-5 (cost per unit for 1-5 standard portable restrooms)

\$ _____/EA

Standard (non-accessible) portable restrooms:

6-10 (cost per unit for 6-10 standard portable restrooms)

\$ _____/EA

Standard (non-accessible) portable restrooms:

11-15 (cost per unit for 11-15 standard portable restrooms)

\$ _____/EA

Standard (non-accessible) portable restrooms:

16-20 (cost per unit for 16-20 standard portable restrooms)

\$ _____/EA

RFQ 7548609

SPECIFICATIONS AND PRICING SHEET
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(Handicap-accessible and standard portable restrooms must be supplied with toilet paper and hand sanitizers.)

Locations of trailers and portable restrooms may change to suit the needs of the Agency. The exact locations will be determined by a representative of URI's Custodial Services Department.

The trailers and portable restrooms will be installed level, clean, and properly stocked with paper goods sufficient to meet the needs of 17,000 (plus/minus) guests. The University will provide electrical power and a continuous water source. It is understood that the University will provide hose and associated connections for lengths over fifty (50) feet. The Vendor will provide hose and associated connections for lengths up to 50 feet.

Bids shall provide the total rental cost per trailer, including any delivery and/or set-up charges.

The vendor's bid shall provide a cost for emergency pumping service to empty the restrooms if required.

The vendor shall deliver the portable trailers no later than Friday, May 16, 2014, and pick up the trailers any time after 6 pm on Sunday, May 18, 2014, but no later than 5 pm on Tuesday, May 21, 2014.

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

VENDOR SPECIFICATIONS

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.

PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.